



DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF THE ACCOUNTS OFFICER (BUDGET & ACCOUNTS)
JHANDEWALAN: KAROL BAGH, NEW DELHI - 110005

No. DJB/DIR(F&A)/(22-23)/2023/ 1542

Dated: 31-3-2023

Subject: Regarding mechanism of Financial Transactions of DJB through State Bank of India.

DJB is in the process of shifting its banking arrangements from Union Bank of India to State Bank of India. According, following 08 Nos. of saving accounts have been opened for receipts of funds from Delhi Government/Central Government and for maintaining revenue receipts of DJB:-

S.No-	Head of A/c	Bank A/c No.
1.	Loan Account	41367390021
2.	Grant in Aid	41367395814
3.	Ways and Means Support	41367397312
4.	Subsidy under Revenue Scheme	41367398418
5.	JICA to DJB	41367397866
6.	Revenue Receipts	41515518581
7.	Deposit Receipts	41536196146
8.	Expenditure A/c	41416782650

In this context, all concerned are director to take note of the following:-

- 1) All receipts from government will be kept in accounts mentioned from S.No.01 to 06. Deposits from other departments/agencies will be kept in Deposit Receipt A/c S.No.07.
- 2) There is only one expenditure account (S.No.8) of division (Child A/c) and all payments of loan, Grant, Non-Plan, Establishment and all other payments will be through this account. Expenditure Account will be operated through Parent Child Concept basis for which an expenditure account will be operated as parent account and divisional accounts will be operated as Child accounts (Zero Balance). All child accounts are mapped with parent a/c, thus, only drawing limits will be provided by Bank/Treasury to the divisional accounts for the purpose of expenditure. The balance of the limit will be transferred back to expenditure account on Suo-moto basis after defined limit period.
- 3) There will be three modes for operation of these accounts:-
 - i) Online Banking through CMP portal as provided by the bank for which user ID and Password have been provided to concerned officials who are authorized to operate bank accounts.
 - ii) By NEFT to be presented in Bank.
 - iii) By Cheque/ pay order/DD. This should be used only where no other mode of transfer of fund is feasible with reason to be recorded in writing.
 - iv) Any other mode on decided by the department.

(Signature)

- 4) Apart from this, in this arrangement, Treasury will release the gross amount to the divisions and deductions are to be made by the respective divisions while making the payments and the amount so deducted is also to be remitted to the respective account/beneficiaries. Thereby no balance will be available after making payments from their divisional account i.e. whole authorized limit will be utilized. The following mandatory recoveries deducted from salary and vendors will be remitted in the accounts as mentioned below.

5)

S. No.	Salary	Name of a/c
1	Medical Subscription	Revenue Receipt A/c No. 41515518581
2	License Fee	
3	Water Charges	
4	Electricity Charges	
5	Other Deductions / Receipt	
	Vendor	
6	Security Deposit/Performance Guarantee/Bank Guarantee/with held amount	Deposit Receipt A/c No. 41536196146
7	Water Charges	Revenue Receipt A/c No. 41515518581
8	Labour Report charges	
9	Other Penalties	
10	Administrative Charges of Building Cess	
11	Other deductions / Receipt example. 1. Excess amount of medical advance. 2. Medical subscription of pensioner. 3. Amount of sale of effluent treated water. 4. Fees of water tanker 5. Court recovery. 6. Amount of cutting of tress etc.	Revenue Receipt A/c No. 41515518581

Keeping in view of the above, all divisions are directed to operate/maintain the financial transactions in above manner.

This issues with the approval of Competent Authority.

(RAHUL SAINI)
DIRECTOR (F&A)

ALL DDOs

Copy to:

- 1 Member (Finance) For kind information.
- 2 Jt. Dir.(F&A) I / II
- 3 All Dy. Dir.(F&A) /Sr. AO(B&A)
- 4 All Sr.AOs/AOs/AAOs
- 5 ✓ EE(EDP) to upload on the website.

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DIRECTOR (F&A)

Addl. Chief Engineer (Project)-I
EDP Cell, Delhi Jal Board, GNCTD
Dy. No. 755 dt. 10-04-23

Prog-I
10-04-2023